



Help bring hope to those in need by donating your vehicle to Catholic Charities Hawai'i.

Donating your car is quick and simple. This information will take you through the donation process

from start to finish.

### DONATION CRITERIA

Your vehicle must be in **safe, drivable condition** and have all of the following:

- Four inflated tires
- Working battery
- Working brakes
- No major mechanical trouble, rust, or dents
- Hawai'i title
- Current Hawai'i registration

*If you do not feel comfortable driving your vehicle, it is most likely not in safe condition.*

### WHAT INFORMATION IS NEEDED?

We will need to know the following information about your vehicle:

- Year
- Make
- Model
- Mileage
- License Plate #
- Vehicle Identification Number (VIN)
- Body condition i.e. dents, rust, mechanical trouble

This information must be provided prior to scheduling your drop off.

### WHERE DO I TAKE MY CAR?

#### Location

Please drop off your car at: **Aloha Auto Auction**  
**1001 Ahua Street**  
**Phone: 840-8900**

Located in Mapunapuna near Toyota City.

#### Directions

From H-1/Moanalua Freeway going Ewa:

- Take the **Puuloa/Tripler Hospital exit**
- **Turn left** at traffic signal onto **Puuloa Road**
- **Turn left** on **Pukoloa Street**
- Entrance to Aloha Auto Auction is straight ahead

When traveling east toward Honolulu, please make the corresponding changes.

#### Drop-Off Hours

- Mon/Tues/Thur: 8:30 a.m. - 4:30 p.m.
- Wed: 1:00 p.m. - 4:30 p.m.
- Fri: 8:30 a.m. - 1:30 p.m.

*Holiday hours may vary.*

Call **546-2277** to let us know when you plan to drop off your car, and we will let Aloha Auto Auction know to expect you!

*Please remember to make arrangements for a return ride.*

### WHAT DO I NEED TO BRING WITH ME?

- **Hawai'i Certificate of Title of Ownership**  
 Only the registered owner(s) may sign to release title. All signatures are required if there is joint ownership. Cars without a properly signed title cannot be accepted.
- **Current Hawai'i Registration**
- **Current Safety Check**

#### ▪ **Odometer Disclosure Statement**

This statement must accompany the title at the time of donation. If the owner will not be present, it must be signed prior to drop off. *Mileage should be filled in at the drop off site.*

- **Please remove the following from your vehicle:** Military stickers, parking stickers, specialty plates, and all personal items. If you have removed your plates, you **must get new ones for the car prior to drop-off.**

*Unpaid traffic violations must be resolved prior to donation.*

### HOW DO I SIGN OVER THE TITLE?

There are two types of titles:

- **Blue:** The owner signs front portion below odometer reading
- **Yellow:** The owner signs and prints name on front below both square blocks.



We suggest signing the release at the drop-off site.

*DO NOT SIGN THE BACK OF THE TITLE.*

### HOW DO I COMPLETE THE TRANSFER?

In order for the Department of Motor Vehicles to recognize the transfer of ownership for your vehicle, you must complete a Notice of Transfer (NOT) form within 10 days of your donation. This will release you from any future liability on the vehicle.

You may obtain an NOT form at the drop-off site. The mailing address is listed on the form. You may request a certified receipt for the NOT by submitting the form in person at any Satellite City Hall and paying a nominal fee.

## HOW TO CLAIM A TAX DEDUCTION

Once the vehicle is sold, we will send a letter to you indicating the gross proceeds.

Under the new law, effective Jan. 1, 2005, the Internal Revenue Service (IRS) mandates that the amount of your tax deduction cannot exceed the gross proceeds from the sale of your vehicle that has a claimed value over \$500.

*If the gross proceeds are over \$500* and you wish to claim a deduction, you are required to file with the IRS. We will mail you an acknowledgment letter and IRS Form 1098-C *Contributions of Motor Vehicles, Boats, and Airplanes* to be included with your income tax return.

*If the gross proceeds are \$500 or less*, the IRS will allow deductions equal to the lesser of the following: the fair market value of your vehicle in its current condition or \$500. The IRS may require you to substantiate your contribution with a copy of the acknowledgement letter, and you must be able to substantiate the claimed fair market value of your vehicle.

## PROCEEDS FROM THE DONATION

Vehicles donated to Catholic Charities Hawai'i will be sold at a dealers-only auction and the net proceeds from the sale help to fund our programs and services across the state.



*Mahalo for your kokua!*



CATHOLIC CHARITIES HAWAII  
250 VINEYARD STREET  
Honolulu, HI 96813

Catholic Charities Hawai'i provides services to over 25,000 people in need each year. Serving Hawai'i since 1947, we offer help to people of all faiths and cultures, especially those with the greatest need.

Catholic Charities Hawai'i is a fully integrated organization offering services for people in need through unique programs on Kaua'i, O'ahu, Maui and the Big Island.

The programs and services of Catholic Charities Hawai'i address many social and behavioral community areas of need that people living in Hawai'i face every day:

- ☞ Child abuse and neglect
- ☞ Homelessness
- ☞ Children's emotional and behavioral problems
- ☞ Unplanned pregnancy
- ☞ Adult violence and abuse
- ☞ Difficulties encountered by immigrants and refugees
- ☞ Difficulties adjusting to life's challenges
- ☞ Sustaining independent living for seniors and persons with developmental disabilities



### You can make a difference!

Donate a vehicle to help families, youth, seniors, and immigrants to help themselves, regardless of their faith.

*Cars must be in safe, drivable condition.*

Phone: 546-CARS (2277)  
Hours: Mon.-Fri. 8:00 a.m.-5:00 p.m.  
[www.CatholicCharitiesHawaii.org](http://www.CatholicCharitiesHawaii.org)