

***#19-19 Development Officer I***  
***(Full-time, Oahu)***

The Development Officer I is actively involved in coordinating and implementing development and community engagement activities. This position plans, organizes, and manages projects that acknowledges, engages, and stewards donors. The Development Officer I must demonstrate an active commitment to Catholic Charities Hawaii's mission and strive to incorporate the organization's four core values in all aspects of daily work.

**EDUCATION & WORK REQUIREMENTS:** Bachelor's degree in related field with two (2) years related experience. May also consider High School diploma/Associate's degree and additional years of work experience in related field.

**EMPLOYMENT CLEARANCE REQUIREMENTS:** Applicable background checks; HI State criminal check, Education Verification, Driver's License, No Fault Insurance Card, and access to Insured Vehicle.

**DEADLINE TO APPLY: Open Until Filled**