

#19-67 Development Officer II

DEV, Full Time, Oahu

The Development Officer II is responsible for providing strategic direction in prospecting potential donors including establishing and cultivating strong and meaningful relations with donors, constituencies and agencies that provide philanthropic support for Catholic Charities Hawai'i. This position is charged with planning, organizing and managing a donor-centric program that acknowledges, engages and stewards donors. Development Officer II also implements a planned giving program and cultivates potential PG donors. They must demonstrate an active commitment to Catholic Charities Hawaii's mission and strive to incorporate the organization's four core values in all aspects of daily work.

EDUCATION & WORK REQUIREMENTS: Bachelor's degree in Business Administration or related field with four (4) years demonstrated success in fundraising, planned giving, marketing, communications, and/ or public relations. Additional three (3) years of demonstrated success in fundraising, marketing communications, and/or public relations may be substituted for a Bachelor's degree.

EMPLOYMENT CLEARANCE REQUIREMENTS: Applicable background checks: HI State Criminal Check, Education Verification, Driver's License, Access to an Insured Vehicle, and No-Fault Insurance Card.

DEADLINE TO APPLY: Open Until Filled