

#22-81 Quality / Risk Coordinator
FATS COUN, Full Time, Oahu

The Quality/Risk Coordinator assists with various management duties in assigned department/program. Duties may include, but are not limited to, assisting in the formulation and implementation of management policies and procedures, project/contract management, recommending improvement strategies to support efficiencies and effectiveness, tracking and analyzing data, etc. The Quality/Risk Coordinator must demonstrate an active commitment to Catholic Charities Mission and strive to incorporate the four Core Values in all aspects of daily work.

EDUCATIONAL & WORK REQUIREMENTS: Bachelor's degree in business administration or related field and two (2) years of related experience. Bachelor's Degree may be substituted with four (4) additional years related experience.

EMPLOYMENT CLEARANCE REQUIREMENTS: TB Clearance, CAN Clearance, HI State Criminal Check, Driver's License, No-Fault Insurance Card, Access to Insured Vehicle, Education Verification

DEADLINE TO APPLY: September 2, 2022