

#24-39 Program Director I

HARP / HAF, Full Time, Maui (Based on Oahu)

The Program Director I ensures the implementation of all aspects of the program to include but not limited to Banking and Mortgage experience, quality assurance, contract compliance, data collection and overseeing day-to-day supervisor and administrative operations. The Program Director I must demonstrate an active commitment to Catholic Charities Hawai'i and their Mission as well as strive to incorporate the four Core Values in all aspects of daily work.

EDUCATIONAL & WORK REQUIREMENTS: Must have a Master's degree in Business or related field and a minimum of two (2) years experience working with target population. May also consider Bachelor's degree in Business or related field and additional direct service experience with target population. Experience must include one (1) year assisting with supervision such as participating in employment decisions, assigning work, mentoring/coaching, etc. Must have at least 1 year of experience working with mortgages to assist homeowners in mitigating financial hardships from the COVID19 pandemic. This experience can also include but not limited to experience working to prevent homeowner mortgage delinquencies, defaults, and foreclosures.

EMPLOYMENT CLEARANCE REQUIREMENTS: TB Clearance, HI State Criminal Check, Driver's License, No-Fault Insurance Card, Access to Insured Vehicle, Education Verification

COMPENSATION: \$63,452 - \$72,614

DEADLINE TO APPLY: March 25, 2024

Catholic Charities is an Equal Employment Opportunity Employer
For more information about this and other positions, check out our website at
<https://www.catholiccharitieshawaii.org/careers/>