

#26-40 Assistant Controller, Program & Grants Accounting ***ADMIN / ACCTG, Full Time, Oahu***

The Assistant Controller, Program and Grants Accounting serves as a leader within the Accounting department, with primary responsibility for oversight of programmatic and grant-related accounting activities. This position leads and develops a team of program and grants accounting staff, ensures compliance with Generally Accepted Accounting Principles (GAAP), Uniform Guidance (2 CFR 200), and applicable federal, state, and private grant requirements, supports audit readiness, and partners closely with Program, Development, and Finance leadership to ensure accurate financial reporting, strong internal controls, and effective fiscal stewardship of restricted funding streams. The Assistant Controller, Program & Grants Accounting must demonstrate an active commitment to CCH Mission and incorporate the four Core Values in all aspects of daily work.

EDUCATIONAL & WORK REQUIREMENTS: Bachelor's degree in accounting from an accredited four-year college or university and a minimum five (5) years of experience in accounting, auditing, or internal controls. Professional certifications (CPA, CIA, CMA) preferred. Experience supervising or leading accounting staff required. Experience supporting audits, including Single Audits, preferred.

EMPLOYMENT CLEARANCE REQUIREMENTS: Hawaii State Criminal Check, Driver's License, Access to Vehicle with Current Valid Registration, Safety Check, and No-Fault Insurance, Education Verification, Credit Check.

COMPENSATION: \$86,358.64 - \$99,332.50

DEADLINE TO APPLY: May 28, 2026

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