# #26-43 Home Study Specialist
## *YES/SRF, Full Time, Kona*

The Home Study Specialist conducts home inspections and a series of person-to-person interviews with prospective foster care families, otherwise known as "client"; Reviews and assesses submitted clearances, verifications, application, questionnaires, financial evaluations, etc. are in compliance with licensing requirements; Timely writes a disposition per family that includes integrating the gathered information into a comprehensive report; Actively assists and fosters collaborative relationships impacting the training and licensing operational phases of the program that ensure the foster care families' successes; Serves on the Hawaii's System of Care, representing the agency's philosophy and providing professional guidance regarding foster care. The Home Study Specialist must demonstrate an active commitment to Catholic Charities Hawaii's Mission and strive to incorporate the four Core Values in all aspects of daily work.

**EDUCATIONAL & WORK REQUIREMENTS:** Bachelor's Degree with three (3) years' experience in human services, social services or related field.

**EMPLOYMENT CLEARANCE REQUIREMENTS:** TB Clearance, CAN Clearance, FBI Clearance, HI State Criminal Check, Hawaii/National Sex Offender Clearance, Driver's License, Access to Vehicle with Current Valid Registration, Safety Check, and No-Fault Insurance, Education Verification

**COMPENSATION:** $54,622.38 - $62,512.95

**DEADLINE TO APPLY:** October 31, 2026

*Catholic Charities is an Equal Employment Opportunity Employer*
*For more information about this and other positions, check out our website at*
*https://www.catholiccharitieshawaii.org/careers/*